Permission	DAC	BAC	Mark Test Complete	OTA	Tech Coor	Description
File Import / Export Search Page Access and File Details	1	1	0	1	0	Allows users to access the Import / Export Search Page allowing access to view any files imported or exported for their assigned data type.
File Import / Export - Task Access	1	1	0	1	0	Allows users to access the Import / Export task. If user does not have the other Import / Export tasks then access will be in Read Only mode.
File Import / Export - Users	1	0	0	0	0	Allows the user to upload or request User account information data files into the system. User imports are used to create first time users or to mass modify/delete existing users.
File Import - Student Registration	1	0	0	1	0	Allows the user to register students to each test administration via a student registration data file import into the system. Student data refers to student demographic data, enrolled school and other administration/test-related information.
File Export - Student Registration	1	0	0	1	0	Allows the user to export student registration information. Data refers to student demographic data, enrolled school and other administration/test-related information.
File Import / Export - Student Test Update	1	1	0	0	0	Allows the user to import or export Student Tests that require updates. Matching uses the student_test.uuid field to discern what data needs updating.
Organizations - Search Page Access	1	1	0	0	1	Allows the user to access the Organizations search page.
Organizations - Search All	1	1	0	0	0	Allows the user to click on the down arrow next to the Search button to indicate/query for all organizations. State users would see all districts & schools based on if they are view for all organizations, all within a specific school year or by a specific test administration.
Organizations - Details Pop-up	1	1	0	0	1	Allows the user to click on the Information icon next to each organization name and presents read access to the Details, Test Administrations, Contacts and Change History tabs.
Organizations - Contacts - Access - Read Only	1	1	0	0	0	Allows the user to access the Organizations - Contacts module allowing access to view the contact details for their assigned organization(s). Contacts are personnel designated to serve as the point of contact between the organizations and Pearson for testing activities. Contacts can include Mailing, Shipping, Coordinators etc.

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Organizations - Contacts - Create	1	0	0	0	0	Allows the user to access the Organizations - Contacts module allowing access to view the contact details for their assigned organization(s). Contacts are personnel designated to serve as the point of contact between the organizations and Pearson for testing activities. Contacts can include Mailing, Shipping, Coordinators etc. The Create Contacts option allows the ability create a new contact.
Organizations - Contacts - Edit	1	0	0	0	0	Allows the user to access the Organizations - Contacts module allowing access to edit the contact details for their assigned organization(s). Contacts are personnel designated to serve as the point of contact between the organization and Pearson for testing activities. Contacts can include Mailing, Shipping, Coordinators etc. The Edit Contact option allows the ability to edit an existing contact.
Organizations - Contacts - Delete	1	0	0	0	0	Allows user to access the Organizations - Contacts module allowing access to delete the contact details for their assigned organization(s). Contacts are school personnel designated to serve as the point of contact between the organization and Pearson for testing activities. The Create Contacts option allows the ability to create a new Shipping or Mailing contact. The Delete Contact option allows the ability to delete an existing contact.
Organizations - Participation Access	1	1	0	0	0	Setup > Organization > Manage Participation-----Allows the user to access specific test administration questions needed to complete, prepare and ship materials to your district(s) / school(s). Data that will be collected here was previously collected on Test Admin Details in legacy PearsonAccess.
Organizations - Participation - Edit	1	0	0	0	0	Allows the user to edit specific test administration questions needed to complete, prepare and ship materials to your district(s) / school(s).
Organizations - Participation Status - Edit	1	0	0	0	0	Allows the user to access the Participation Status check boxes indicating all Participation information has been entered/completed for the displayed school(s) along with any additional Test Administration specific Participation information needed to complete and prepare for the upcoming testing window.

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Organizations - Enrollment Counts Access - Read Only	1	1	0	0	0	Allows the user to view enrollment counts
Organizations - Enrollment Counts - Edit	1	0	0	0	0	Allows the user to edit enrollment counts until the closing date. Only after the closing date is an order for materials finalized and shipped based on the enrollment counts as of the closing date.
Organizations - Enrollment Count Completion Status - Edit	1	0	0	0	0	Allows the user to access the Enrollment Count check boxes indicating all Enrollment counts have been entered/completed for the displayed school(s) needed to complete and prepare for the upcoming testing window.
Users - Modify Default Start Page	1	1	0	1	1	Allows the user to select any page they have permission to as their default start page on the Your Account page.
Users - View Delivery Failure Notification	1	1	0	0	0	Ability to view user email delivery failure notifications
Users Search Page Access	1	1	0	0	0	Allows the user to access the Users Search page in order to manage their User Accounts for their assigned organization(s). A user is an educator, test administrator, teacher, or other person who has been given a user account. A user account allows the user to access the online system and, depending on that user's role, perform various functions within the system.
Users - Details Pop-up	1	0	0	0	0	Allows the user to click on the Information icon next to each user name and presents read access to the Details, Password with access to initial Send Email and Copy Email contents and Change History tabs.
Users - Create	1	1	0	0	0	Allows the user to create new user accounts for staff members within their organizations who will be performing tasks within PearsonAccess.
Users - Edit	1	1	0	0	0	Allows the user to edit the Other User account details. This information includes username information, enabling/disabling of account and also ability to assign user to an organization. This does not control the edit button in the "Your Account" page.
Users - Delete	1	0	0	0	0	Allows the user to Delete or Restore a previously deleted user account. Deleted user accounts cannot login to the system. In order to regain system access, deleted user accounts need to be reactivated (Restored) by an authorized user.

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Users - Password Token	1	1	0	0	0	Allows the user to access to the Information button located next to a username. The User Informational Detail pop-up window displays the Password tab. The Send Email or Copy Email contents contains the token link for users to initiate a password change. This is typically only assigned to high level users that have access to all users and assist in account setups.
Users - Reset Password	1	1	0	0	0	Allows the user to reset the password for a user account. An email will be generated and sent to the user. The email will contain instructions for defining a new password.
Orders - Search Page Access	1	1	0	0	0	Allows user access to the Orders & Shipment Tracking module allowing access to view orders or shipments for their assigned organization(s).
Orders - Create / Edit Page Access - Read Only	1	0	0	0	0	Allows the user to access the Create/Edit screen for Orders in Read Only mode.
Orders - Create / Edit	1	0	0	0	0	Create option allows the ability to create a new additional order. Edit option allows the ability to edit the shipping Details and Items ordered on existing orders that has not been approved yet to their district(s) / school(s).
Orders - Edit Address	1	0	0	0	0	Allows the user to edit the shipping address information that is defaulted in when an order is being created and/or edited.
Orders - Cancel Page Access - Read Only	1	0	0	0	0	Allows the user to access the Cancel Order task in Read Only mode.
Orders - Cancel (pending order)	1	0	0	0	0	Allows the user to cancel/delete a pending order specific to their district(s) / school(s).
Orders - Shipment Issues Page Access - Read Only	1	0	0	0	0	Allows the user to access the Shipment Issue task in Read Only mode.
Orders - Shipment Issue	1	0	0	0	0	Allows the user to report a problem with a shipment.
Groups (Classes) - Add/Remove Student Tests	1	1	0	0	0	Allows the user to add/remove student tests to a Group (Class) specific to their school
Groups (Classes) - Search Page Access	1	1	0	0	0	Allows the user access to the Groups (Classes) search page.

Permission	DAC	BAC	Mark Test Complete	OTA	Tech Coor	Description
Groups (Classes) - Create / Edit Page Access	1	1	0	0	0	Allows the user to access the Groups (Classes) module allowing access to view any currently established groups (classes) for their assigned organization(s). This option controls the ability to view data on the group (class) create/edit page.
Groups (Classes) - Create	1	1	0	0	0	Allows the user to create Groups (Classes) specific to their school.
Groups (Classes) - Edit	1	1	0	0	0	Allows the user to select and modify an existing Group (Class) specific to their school.
Groups (Classes) - Delete Page Access - Read Only	1	1	0	0	0	Allows the user to access the Delete Group task in Read Only mode.
Groups (Classes) - Delete	1	1	0	0	0	Allows the user to delete an existing Group (Class) specific to their school.
Groups (Classes) - Assign User to Group (Class)	1	1	0	0	0	Allows for specific users to be assigned to a Group (Class). Assigned user will only see data for students in the group (class) for which they are assigned.
Students - Create / View Students	1	1	0	0	0	Grants access to the Create / View Students task.
Students - Manage Student Tests - Create	1	1	0	0	0	Allows the user to create the student test information.
Students Search Page Access	1	1	0	0	0	Allows the user to view the student search page.
Students - Create / Edit Page Access - Read Only	1	1	0	0	0	Allows the user to view the student create/edit task. Does not allow the user to modify student data.
Students - Create	1	1	0	0	0	Allows the user to add a new student master record.
Students - Edit	1	1	0	0	0	Allows the user to Edit the details on an existing Student Master Record.
Students - Details Pop-up	1	1	0	0	0	Allows the user to click on the Information icon next to each student name and presents read access to the Details, Test Administrations Registration, Organization Enrollments, Student Tests, Classes, and Session tabs.
Students - Organization Enrollment Page Access - Read Only	1	1	0	0	0	Allows the user read-only access to the Manage Enrollments tab under Students task. Does not allow the user to modify enrollment data.

Permission	DAC	BAC	Mark Test Complete	OTA	Tech Coor	Description
Students - Organization Enrollment - Edit	1	1	0	0	0	Allows the user to add or remove organization enrollments for a student. This controls the Org box edit on the Create/Edit Students tab and the edit on the Manage Enrollments tab.
Students - Registration - Access	1	1	0	0	0	Allows the user to view the student registration task. User must have the Edit permission to modify registration data.
Students - Registration - Edit	1	1	0	0	0	Allows the user to register and modify the student in the administration.
Students - Manage Student Test Access	1	1	0	0	0	Allows the user to view the student test task. If user does not have the other permissions it does not allow the user to modify test data.
Students - Manage Student Tests - Edit	1	1	0	0	0	Allows the user to edit the student test information.
Students - Student Test - Do Not Report	1	1	0	0	0	Permission must be used with the View/Edit rules (Advanced Rules) on the Do Not Report field in the user interface (UI), Not to be used as a standalone DNR permission as this is not a task based permission.
Students - Generate Sample Students (Training Site Only)	1	1	0	0	0	Allows the user to Generate Sample Students - Training Site only.
Sessions - Generate Tests Tickets	1	1	0	0	0	Ability to print Student Testing Tickets for multiple sessions at a time.
Sessions - Lock/Unlock Sessions	1	1	0	1	0	Sessions - Lock and Unlock multiple Sessions at a time for Standard tests and Non-Strict Battery tests.
Sessions - Session Health	1	1	0	1	1	Allows the users to view the Session Health section on the Student Test and Item Progress popup within Students in Sessions.
Sessions - Students in Sessions - Display Assigned Form	1	1	0	1	0	Allows the user to see the form that is assigned to the student test.
Sessions - Students in Sessions - Session Student Roster	1	1	0	1	0	Ability to generate and print roster of students for a selected session
Sessions - Students in Sessions - Unlock/Lock Units	1	1	0	1	0	Lock/Unlock units for both mass (by unit) and by individual student test.
Sessions - TestNav Config Import / Export	0	0	0	0	1	Ability to import and export TestNav configurations

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Transcend Interim Test Setup	1	1	0	1	0	Grants access to the Interim Test Setup page, allowing users to create, update or delete blueprints for interim tests using the Transcend API.
Sessions - Edit Precache Test Content Configuration	0	0	0	0	1	Allows the user to Edit the Precache Test Content under Setup.
Sessions - Precache Test Content Configuration - Access/Read Only	1	0	0	0	1	Allows the user to view the Precache Test Content under Setup
Sessions - Precache Page Access - Read Only	1	0	0	0	1	Allows the user view the precache test content task under Session in Read Only mode.
Sessions - Search Page Access	1	1	0	1	1	Allows the user to access the Sessions feature from the Testing drop down.
Sessions - Precache	0	0	0	0	1	Allows the user to precache the test content task under Sessions. Testing > Students in Sessions > Update Cache-----Allows the user to precache the test content task under Students in Sessions.
Sessions - Precaching By Test	0	0	0	0	1	Allows the user to precache the test content for all selected tests under Sessions.
Sessions - Create/Edit Page Access - Read Only	1	1	0	1	1	Allows the user to access the Create/Edit task in Read Only mode.
Sessions - Create Session	1	1	0	0	0	Allows the user to create a session from within the Create / Edit Sessions task under Sessions.
Sessions - Edit Session	1	1	0	0	0	Allows the user to edit a session from within the Create / Edit Sessions task under Sessions.
Sessions - Read Aloud	1	1	0	0	0	Allows the user to select/deselect the Read Aloud checkbox from within the Create / Edit Sessions task under Sessions.
Sessions - Delete Session Page Access - Read Only	1	1	0	0	0	Allows the user to access the Delete Sessions task under Sessions in Read Only mode.
Sessions - Delete Session	1	1	0	0	0	Allows the user to Delete Sessions task under Sessions.
Sessions - Students in Sessions	1	1	0	1	0	Allows the user to access the Students in Sessions feature from the Testing drop down.

Permission	DAC	BAC	Mark Test Complete	OTA	Tech Coor	Description
Sessions - Students in Sessions - Mark Test Complete Page Access - Read Only	1	1	1	0	0	Allows the user to access the Mark Test Complete task in Read Only mode.
Sessions - Students in Sessions - Mark Test Complete	1	0	1	0	0	Allows the user to mark a student's test complete from within the Mark Student Tests Complete task under Students in Sessions. DAC can provide BAC this role in the User Account.
Sessions - Students in Sessions - Undo Submission Page Access - Read Only	1	1	0	0	0	Allows user access to the Undo Student Test Submission within Students in Sessions in read only mode.
Sessions - Students in Sessions - Undo Submission	1	1	0	0	0	Allows the user to Undo Student Test Submission within Students in Sessions.
Sessions - Students in Sessions - Resume Test Page Access - Read Only	1	1	0	1	0	Allows the user access to the Resume a Student Test page under Students in Sessions in read only mode.
Sessions - Students in Sessions - Resume Test	1	1	0	1	0	Allows the user to Resume a Student Test under Students in Sessions.
Sessions - Students in Sessions - Add Students Page Access - Read Only	1	1	0	0	0	Allows the user to access the Add Students to a Session within Students in Sessions page and access the Add Students to Session within Sessions page in read only mode.
Sessions - Students in Sessions - Add Students	1	1	0	0	0	Allows the user to Add Students to a Session within Students in Sessions and Add Students to Session within Sessions.
Students in Sessions - Remove Student from Session Page Access - Read Only	1	1	0	0	0	Allows the user to access the Remove Students from a Session page within Students in Sessions in read only mode.
Sessions - Students in Sessions - Remove Students	1	1	0	0	0	Allows the user to Remove Students from a Session within Students in Sessions.

Permission	DAC	BAC	Mark Test Complete	OTA	Tech Coor	Description
Sessions - Students in Sessions - Move Students Page Access - Read Only	1	1	0	0	0	Allows the user to access the Move Students between Sessions page within Students in Sessions in read only mode.
Sessions - Students in Sessions - Move Students	1	1	0	0	0	Allows the user to Move Students between Sessions within Students in Sessions.
Sessions - Students in Sessions - Move Read Aloud to Non-Read Aloud	1	1	0	0	0	Allows the user to move a Read Aloud Student Test to a Non-Read Aloud Test Session within the Move Students between Sessions.
Sessions - Students in Sessions - Prepare Session	1	1	0	0	0	Allows user to Prepare Session which communicates with TestNav and assigns forms to student tests and creates TestNav logins
Sessions - Students in Sessions - Start Session	1	1	0	1	0	Allows the user to Start a ready session from the Start Page under Students in Sessions.
Sessions - Students in Sessions - Stop Session	1	1	0	1	0	Allows the user to Stop a started session from the Start Page under Students in Sessions.
Sessions - Students in Sessions - Restart Session	1	1	0	1	0	Allows the user to restart a stopped session from the Start Page under Students in Sessions.
Sessions - Students in Sessions - Schedule Sessions	1	1	0	1	0	Allows the user to access the Scheduled Sessions list within Students in Sessions from the Download Resources button on the Start Page.
Sessions - Students in Sessions - Student Test Tickets	1	1	0	0	0	Allows the user to access the Student Testing Tickets from within Download Resources button on the Students in Sessions Start Page.
Sessions - Students in Sessions - Seal Codes	1	1	0	0	0	Allows the user to view the seal codes assigned to test sections from the Download Resources button on the Start Page.
Sessions - Students in Sessions - Proctor Test Ticket	1	1	0	0	0	Allows the user to access the Proctor Testing Ticket from within Download Resources button on the Students in Sessions Start Page.
Sessions - Students in Sessions - Refresh Student Progress	1	1	0	1	0	Allows the user to access the Refresh button above the session bar within Students in Sessions.

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Sessions - Students in Sessions - Student Progress	1	1	0	1	0	Allows the user to view student progress via the Test Status value under the Student Test Status column as either read only or a hyperlink selection to view the Student Test & Item Progress pop-up window.
Reports - Interim Test Reports	1	1	0	1	0	Grants access to the Interim Test reporting page.
Reports - Published - Release Reports	0	0	0	0	0	Grants access to the Published Report Release page allowing reports to be released for a specified District.
Reports - Operational Reports	1	1	0	0	0	Allows the user to access the operational reports.
Reports - Published - Search Page	1	1	0	0	0	Allows the user access to the published report search page.
Miscellaneous - Dashboards	1	1	0	1	1	Allows the user to access the Dashboards page within PAN.
Set Default Start Page	1	1	0	1	1	Allows the user to select the personal home icon on any page within PAN to designate it as their starting page.
Audit Trail	1	1	0	0	0	Throughout site - Allows the user to access change history information.
Global Scope - Change	1	1	0	1	1	Allows the user to change test administrations.
Work Requests - View Transfer Requests Notification	1	1	0	0	0	Controls the display of the enrollment transfer notification
Work Requests - Access	1	1	0	0	0	Allows user access to the Work Requests search screen.
Work Requests - Create Enrollment Transfer	1	1	0	0	0	Allows the user to request an enrollment transfer of a student.
Work Requests - Approve Enrollment Transfer	1	1	0	0	0	Allows the user to approve or reject an existing enrollment transfer of a student. If approved, the student is transferred to the requesting organization. If rejected, student remains with the current enrollment.